



## Project Consulting & Research

We evaluate your project management practices in comparison to our maturity model and help you identify risks before they become a liability to your organization.

### Consulting and Research Services

Development organizations face a long list of challenges from personnel reductions, tight budgets, rising costs, increasing security risks and ever-increasing competition for funding. As varied as they are, however, those challenges all point to one fundamental development imperative: Improve project impact.

To deliver impact, a project team has to do much more than just “work harder”, it has to increase the way it solves new problems by rapidly introducing new management processes and technologies; learn new skills and tasks quickly; and increase efficiency to continuously reduce operating costs. At the same time, the organization must be able to manage and support the same level of efficiency across all projects.

PM4DEV understands that such efficiency is the result of many complex, interrelated factors, ranging from technology and processes to culture and incentive and reward systems. To drive efficiency, development organizations must address those factors in a holistic fashion. And they must ensure that those factors come together at all three levels of the organization; from the organizations top management to the project team and the individual, in order to create a complete efficiency-enhancing environment.

The success of every project depends on the ability of organizations to build a project management culture, organizations need to identify the functional and technological gaps and develop the solutions to achieving those goals. The primary focus of our assessment services is to partner with you to gather information, explore options and identify solutions that will make an impact at your organization.

PM4DEV offers the following consulting services:

- **Assessment and analysis**
  - **Project Management methodologies**
  - **Management Services**
  - **Research and Insight**
- **Assessment and Analysis Services**

Our consulting services are designed to provide with the best advice to help your organization or project. Our consulting approach includes an assessment designed to discover the root cause problems and devise a range of appropriate solutions:

- **Assessment and Analysis.** Our consultants can help you identify the root causes for your project management problems, we help identify the real problem beyond the symptoms and effects that people usually complain. By identifying root causes we work with your

team to analyze the problem from different perspectives and chart the desired level of practices, operations and capabilities under a project management maturity framework your organization should achieve.

- **Recommendations and Solutions.** We help you identify potential approaches to solve problems we have a participative approach for the creation of ideas designed to build ownership of the solution, we recommend, based on our extensive practice, the best approach to implement the chosen solution. We help you develop a long term strategy that will incorporate a roadmap and key milestones to monitor your progress and achieve the expected benefits; supplemented by the identification of short-term opportunities and quick wins to help alleviate the most pressing issues and challenges that need immediate attention.
- **Support and Implementation.** We can help your organization implement the identified solutions, develop a customized methodology that fits your organizational culture and allows for growth and flexibility. Supporting the implementation of the recommendations includes the services of training and coaching your staff on the new methodologies and processes designed for your organization. Rather than using generic course material, we customize our training content to fit your environment, including policies, forms and tools required for your teams to start applying their new skills immediately.

- **Project Methodology and Guide**

Our services include the development of customized methodologies; by working with your organization we will assist you through the development of a customized project management manual that can be used as a guide to establish a common framework for all the projects. The result is a handbook which has your logo, your terminology, your tools, and other items unique to your organization. The benefits of your own project management methodology include:

- Supports effective planning and control of projects.
- Documents your customized project management approach.
- Adapts to unique and general organizational needs.
- Establishes a process for communicating learning experiences.
- Enables continuous improvement of the project process.
- Establishes a process for maximum use of project resources.

PM4DEV provides the expertise and framework within which your methodology is developed. Development of the methodology is designed to leave the PM4DEV expertise with you.

The intent is for your organization to be self-supporting at the end of the process. The services include development of project management job descriptions and roles and responsibilities for project staff. The result drives new organizational behaviors and enables more effective and efficient project management.

- **Management Services**

If you have a critical project that needs to succeed but find yourself lacking the experience to properly complete the project, you're not alone. In fact, government studies find that only 10% of projects ever finish on time. That is why at PM4DEV we offer Management Services.

# Our Consulting Services

We work with your project staff to implement the tools and methods needed to attain timely project completion. We can even help set up a Project Management methodology if your project currently does not support one. Our intensive planning and implementation sessions can be customized to meet your project needs so you see first hand how tools and methods are applied on the project.

We help condense completion times, align the project team, create an efficient work plan and identify deliverables all in a time frame and at a pace that works for you. Follow up visits and remote coaching sessions help identify how well the tools and methods are being implemented and what further actions are needed. Our Management Services include:

- **New Projects**, we help develop the plan and structural organization of a new project that requires a new approach. Development of project plans, schedules, risk assessments, communication plans and stakeholder analysis. We help you develop the skills of the project team and train the team in the use of the new tools to improve their chances for success. Services include the development of a project information management systems customized to the unique needs of the project.
- **Current Projects**, current project facing difficulties that need a review of their management practices and changes in their processes to bring the project back in track. We review the current practices and identify knowledge gaps to develop a plan to build skills and a change plan, including definition of roles and responsibilities, strategies to bring the project back in track and new processes to help streamline the project work.

- **Research and Insight**

Our project management research services provide insights and valuable information for solutions focused on the development project challenges. We conduct customized research that are tailored to our client's needs, objectives, research, and budget, and provide innovative, practical solutions for pressing challenges. By leveraging our expert knowledge and our in-house research data PM4DEV provides an interactive analysis of organizations capabilities and opportunities to develop custom consulting services that provide a well-rounded, comprehensive view of the environment

Areas of research:

- Project management frameworks and methodologies
- Human resource practices and organizational behavior
- Stakeholder relationships
- Risk management
- Information management and communications technology, ICT
- Project monitoring and evaluation and logframes

We deliver the sophisticated analysis and insight development professionals need to make sound decisions and ultimately, demonstrate the value of their services to donors, beneficiaries and the community.

## Extending the Capabilities of Project Management

PM4DEV consultants understand how you do your work. And, our satisfied customers confirm that we're uniquely positioned to help you achieve measurable success by utilizing a unified approach that combines:

- **Reliability.** PM4DEV works closely with you to ensure a successful project outcome. Our job isn't finished until we've achieved your goals.
- **Expertise.** No one understands PM4DEV products like the people who build them. PM4DEV consultants have the necessary knowledge and resources to guarantee your project success.
- **Methodology.** Our proven processes and methodology were developed during successful engagements allowing PM4DEV professionals to work with maximum speed to efficiency.

PM4DEV delivers flexible solutions tailored to the unique needs of your organization. Our consulting services will enable you to quickly take advantage of the many benefits of our project management methodology. By teaming with us, you will diminish implementation risk, ensure user adoption, and maximize your overall investment in PM4DEV solutions.

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